

Deserving Decor



Furnishing Homes for Families in Crisis

*P. O. Box 1055
Doylestown, PA 18901
215-230-3467*

volunteers@deservingdecor.org

Deserving Décor is a non-profit organization headquartered in Bucks County, PA. Established in May 2008, we are one of the fastest growing non-profits in the community. We have over 40 volunteers and service five transitional shelters in Bucks County. We are in the process of expanding our services to Delaware and Montgomery counties in PA, as well as, additional counties in New Jersey.

Our mission is to furnish transitional shelter apartments and permanent housing for homeless families through donations of furniture, home furnishings and volunteerism.

All volunteers must share a strong desire to reach out to those in need of our services and have an equally strong commitment to the mission of Deserving Décor and Deserving Decor' s success. With help from volunteers we can achieve monumental success. Please consider becoming part of our team.

We currently have several volunteer positions available. They are as follows:

Volunteer - Inventory Control Specialist

Must have good people and organizational skills. Must be detailed oriented and committed to follow through. Computer skills and experience with Word, PowerPoint and Excel are necessary.

Duties:

- Keep track of all donations (non-cash), acceptance and disposition in a useful format
- Assign a fair market dollar value to each item
- Be able to implement inventory-tracking software (inFlow)
- Prepare a monthly summary of newly acquired donations and send to accountant
- Work closely with Communications Specialist

Board Members Needed

Attorney - We are in the process of forming our Board and need direction with the preparation of our by-laws, structure of the Board and it's requirements, as well as insurance that we are compliant with the both the state and federal regulations and in all areas of non-profit governance.

Tax Accountant - We are preparing to file for our 501(c)(3) non-profit tax exemption. We need assistance with the actual preparation of filing our 501(c)(3) as well as with our annual tax filings for both state and federal and to ensure that we are compliant and reduce any exposure we may have with regard to tax liabilities. In addition, we are seeking guidance for proper tax planning.